

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, April 25, 2012

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

BUSINESS SECTION:

1. Call To Order
2. Approval of Agenda
3. Approval of Meeting Minutes
(a) Regular Meeting Minutes of March 28, 2012 Attached
4. Business Arising
5. Correspondence

EDUCATION SESSION:

6. Outline of Educational Session Topics Attached
 - (a) Overview of Richmond Public Library's Strategic Position (Greg Buss) Attached
 - (b) Learning Academy Roles (Greg Buss) Attached
 - (c) Memo to City Staff re: Changes Impacting Library (Greg Buss) Attached

STAFF OPERATIONS:

7. RPL Strategic Plan Report:
(a) Writer-in-Residence Program (Shelley Civkin) Attached
8. Approval of New Horizons for Seniors Nostalgia Kits Grant Attached
9. Governing Information Technology Risk
(a) Article on this topic which will help define nature of regular reporting to Board on Information Technology. Enclosed
10. First Quarter Reports
(a) Financial Attached
(b) First Quarter Summary Circulation Graph Attached
(c) Statistics Package March 2012 Attached

COMMUNITY:

11. Report from Councillor Barnes
12. Friends of the Library Report (*Debby Newton*)
13. InterLINK Report (*Mark Bostwick*)
(a) Urban Libraries Settlement Partnership Attached

- 14. British Columbia Library Trustees Association Report (*Peter Kafka*)
- 15. Customer Comment Forms On Table
 - (a) Summary of comments Attached

BOARD:

- 16. Items For Decision and/or Discussion
 - (a) Strategic Plan Implementation
 - i. City Council Resolution Attached
 - ii. Recommended Motion Attached
 - (b) Fund Development
 - i. Letters dated April 17 to Richmond Community Foundation and to Lorraine Palmer re: Kronier & Sparrow Ltd. donation Attached
 - ii. Kronier Family Tea – Dates?
 - iii. Lee Donation – Meeting with Community Leaders Notes Attached
 - (c) 2011 Financial Statements Update
 - i. Updated Schedule 1 (Some revisions made, but more work required on Statements) Attached
- 17. Items For Information
 - (a) Special Meeting Agenda, April 18, 2012 Attached
 - (b) Invitation to North Vancouver City Library public presentation “Will the Library Survive the Digital Revolution?” Attached
 - (c) Meeting with Surrey Public Library Board
 - i. Paper by Sandra Singh, City Librarian, City of Vancouver that Surrey wants to distribute prior to the meeting Attached
 - (d) Current edition of *Feliciter* On Table
 - (e) Calendar and Work Plan Attached
- 18. Other Business
- 19. Date of Next Meeting:
May 30, 2012
5:30 to 7:30 pm
- 20. Adjournment