

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, November 24, 2010

Regular Meeting 7:00 pm to 9:30 pm

Administration Boardroom

A G E N D A

6:30 PM - Event to Recognize Kronier and Sparrow Donation to Richmond Foundation Endowment Fund

	Time	For Information	For Discussion	For Decision
<u>BUSINESS SECTION:</u>				
1. Call To Order	7:00			
2. Approval of Agenda				X
3. Approval of Minutes (a) Regular Meeting Minutes of October 27, 2010 (Attached)				X
4. Business Arising (a) Outstanding Items to be Brought Forward at a Later Date (Attached)		X		
5. Correspondence (a) Letter dated October 28, 2010 to George Abbott Minister of Education (Attached) (b) Letter dated November 3, 2010 to Mayor and Council re: Civic Appreciation Event (Attached)		X X		X
<u>COMMUNITY:</u>				
6. Report from Councillor Barnes		X		
7. Friends of the Library Report (a) Letter dated November 3, 2010 re: Wish List (Attached) (b) AGM report		X X		
8. InterLINK Report		X		
9. British Columbia Library Trustees Association Report (a) Board of Directors Nomination for Peter Kafka (Attached) (b) RPL Policy re: Accepting Nominations (Attached)			X X	
10. Customer Comment Forms (On Table) (a) Summary of comments (Attached)		X X		
<u>BOARD:</u>				
11. Activities	7:45			
(a) RCCS Fundraising Dinner		X		
(b) Richmond Community Foundation Reception		X		
(c) Staff Recognition Event (Attached)		X		
(d) Calendar and Work Plan (Attached)		X		

		Time	For Information	For Discussion	For Decision
12.	Governance				
	(a) Annual Report to City Council		X		
	(b) Fund Development Status November 2010				
	i. Draft Letter to Potential Corporate Donors			X	
	ii. Celebrate with Books			X	
	(c) Policy Development Status November 2010		X		
	(d) Strategic Planning Status November 2010		X		
	i. Responding to the Social Needs of the Community		X		
	(e) Board Self Evaluation Survey Results			X	X
	<u>STAFF OPERATIONS:</u>	9:00			
13.	Monthly Statistics		X		
14.	Strategic Plan Project Reports				
	(a) World Food Day		X		
	(b) Brighthouse Science Bash		X		
	(c) Remembrance Day Event		X		
15.	Status Report on Emergency Preparedness		X		
16.	Fines Review				
	(a) InterLINK Fines Survey		X		
	(b) Fines Review and Recommendations			X	X
17.	Ebooks Web Page and Flyer		X		
18.	Giant Mail Box and Write to Santa Event		X		
19.	Other Business				
20.	Date of Next Meeting January 26, 2011				
21.	Adjournment	9:30			