

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, October 29, 2008

Regular Meeting 7:00 pm to 9:30 pm

Administration Boardroom

A G E N D A

Introduction: Ariel Yeh – Leadership Richmond Youth Now Volunteer for 2008/09.

	Time	For Information	For Discussion	For Decision
<u>BUSINESS SECTION:</u>				
1. Call To Order	7:30			
2. Approval of Agenda				X
3. (a) Approval of Regular Board Meeting Minutes of September 24, 2008 (Attached)				X
4. Business Arising None				
5. Correspondence				X
(a) Letter dated September 22, 2008 from Minister Bond re: funding support (Attached)		X		
(b) Letter dated September 30, 2008 from J. van Dyk re: Libraries Without Walls evaluation (Attached)		X		
<u>COMMUNITY:</u>				
6. Report from Councillor McNulty		X		
7. Friends of the Library Report		X		
(a) 2008 Wish List and account update (Attached)		X		
8. InterLINK Report		X		
9. British Columbia Library Trustees Association Report				
(a) September update of BCLTA Board Activities (Attached)		X		
(b) Library 2020 Update (Attached)		X		
(c) CLTALK October 2008 (Attached)		X		
(d) 2009 Conference (Attached)		X		
10. Customer Comment Forms (On Table)		X		
(a) Summary of comments (Attached)		X		
<u>BOARD:</u>				
11. Activities				
(a) Civic Appreciation Reception Report		X		
(b) Richmond Chinese Community Society Fundraising Dinner and Dance Report		X		
(c) Leadership Richmond Youth Now Report				
(i) Resume of Ariel Yeh, 2008/09 volunteer (Attached)		X		
(ii) 2008/09 Curriculum (Attached)		X		
(d) Staff Appreciation Event November 23 rd (Attached)		X		

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(e) Update to Board List	(Enclosed)		X		
(f) <i>Feliciter</i> Vol. 54 No. 5(2008)	(Enclosed)		X		
(g) Calendar and Work Plan	(Attached)		X		
12. Governance					
(a) 2009 Library Board Appointments					
i. Trustee Recruitment Update	(Attached)		X		
(b) Board Self Evaluation					
i. Board and Trustee Self-Evaluation Policy	(Attached)		X		
ii. 2008 Survey	(Enclosed)		X		
(c) 2009 Budget Update					
i. Operating Budget Update	(Attached)		X		
ii. Capital Budget Update			X		
<u>STAFF OPERATIONS:</u>		9:00			
13. Monthly Statistics	(Attached)		X		
14. Strategic Plan Report: CAREER SMART: Richmond Job Fair	(Attached)		X		
15. Strategic Plan Report: Web Site Makeover	(Attached)		X		
16. Strategic Plan Report: Outreach to Community Organizations	(Attached)		X		
17. Strategic Plan Report: Service Plan for Seniors and Older Adults	(Attached)		X		
18. Emergency Planning					
(a) Emergency and Security Procedures	(Attached)		X		
(b) Emergency Procedures Manual for Brighthouse	(Enclosed)		X		
(c) Information Technology Disaster Plan	(Attached)		X		
19. Other Business					
20. Date of Next Meeting: Wednesday, November 26, 2008					
Adjournment		9:30			