

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, September 19, 2012

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

BUSINESS SECTION:

1. Call To Order
2. Approval of Agenda
3. Approval of Meeting Minutes
Regular Meeting Minutes of July 25, 2012 Attached
4. Business Arising
5. Correspondence
 - (a) Letter dated July 20, 2012 from Richmond Community Foundation re: 19th Annual Golf Tournament Attached
 - (b) Letter dated August 1, 2012 from Libraries and Literacy re: Provincial Support for 2012 Attached
 - (c) Letter dated August 29, 2012 from the Ben and Esther Dayson Charitable Foundation re: Donation Attached
 - (d) Letter dated September 11, 2012 to acknowledge the Ben and Esther Dayson Charitable Foundation donation Attached

EDUCATION SESSION:

6. Deferred for this meeting

STAFF OPERATIONS:

7. RPL Strategic Plan Reports
 - (a) Brighthouse Summer Programs (*Melanie Au*) Attached
 - (b) Book Lovers Unite Adult Summer Reading Club (*Lee Anne Smith*) Attached
 - (c) Cambie Summer Programs (*Geneviève Valteau*) Attached
 - (d) Teen reading Club (*Cindy Kloos*) Attached
 - (e) Immigrant Services Society of BC Richmond Job Fair (*Lee Anne Smith*) Attached
8. Dr. Lee Ceremony (*Wendy Jang*) Attached
9. BC Ideas Applications (*Greg Buss*) Attached
10. New Digital Services Update (*Kat Lucas*)
 - (a) Livemocha Language Learning Attached
 - (b) Freegal Music Download Attached

COMMUNITY:

11. Report from Councillor Barnes
12. Friends of the Library Report (*Debby Newton*)

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| 13. | InterLINK Report (<i>Mark Bostwick</i>) | |
| | (a) Letter dated July 5, 2012 re: 2011 Compensation | Attached |
| | (b) Letter dated July 24, 2012 to recognize payment | Attached |
| | (c) InterLINK Summit – October 26/27 | Attached |
| 14. | British Columbia Library Trustees Association Report (<i>Peter Kafka</i>) | |
| | (a) UBCM Advocacy | Attached |
| 15. | Customer Comment Forms | On Table |
| | (a) Summary of comments | Attached |

BOARD:

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| 16. | Items For Decision and/or Discussion | |
| | (a) Strategic Planning Status Report | |
| | i. Overview | Attached |
| | ii. Second Draft Request for Proposal | Attached |
| | (b) 2013 Library Board Appointments | |
| | i. Schedule of Dates | Attached |
| | ii. Current Board Membership List | Attached |
| | iii. Trustee Recruitment Policy | Attached |
| | iv. Trustee Competencies (Review and Confirm) | Attached |
| | v. Establishment of Board Recruitment Committee | |
| | vi. 2013 Recruitment Package | Attached |
| | (c) 2013 Budget Process | |
| | i. 2013 Operating Budget Draft Preliminary Submission | Attached |
| | (d) The Future of Libraries and Cities Conference – October 23 rd - the library
has purchased 10 tickets | Attached |
| | Brochure | Enclosed |
| | (e) Letter dated August 1, 2012 from CLA re: New Fee Structure | Attached |
| | (f) Richmond Chinese Community Society Halloween Dinner and Dance
October 27 th | Attached |
| 17. | Items For Information | |
| | (a) Big Ideas for Libraries in Communities Event | Attached |
| | (b) Leadership Richmond – Youth Now Launch Event Invitation | Attached |
| | (c) Culture Days Brochure | Enclosed |
| | (d) Electronic edition of <i>Felicitier</i> – posted on Board Blog when available. | |
| | (e) Calendar and Work Plan | Attached |
| 18. | Other Business | |
| 19. | Date of Next Meeting:
Rescheduled to
October 24, 2012
5:30 to 7:30 pm | |
| 20. | Adjournment | |

Closed meeting to follow