

Are you looking for a professional volunteer opportunity to make a difference in your community?

# Apply To Become A Library Board Trustee

Richmond City Council is looking for adult Richmond residents with a history of community involvement to serve on the Richmond Public Library (RPL) Board starting in January 2025.

The RPL Board provides governance for one of Richmond's most used and valued community services. RPL creates opportunities for residents of all ages and backgrounds to learn, connect and belong. To ensure the realization of these strategic goals, RPL Board responsibilities include approving and developing library governance policies, approving operating and capital budgets, and contributing to the strategic plan for inclusive, innovative and responsive library service. The Board also plays a critical role in lobbying and advocating for the resources required to fulfill the mission and vision of the library.

The RPL Board is legislated under the provincial Library Act. City Council makes citizen appointments to the RPL Board. Appointments consist of two-year terms (from January 1 to December 31), for a maximum of eight consecutive years.

**What is the time commitment?** As community volunteers, Board trustees commit a minimum of 40 hours per year for Board-related activities, including preparation for and participation in meetings and community events. The Board has 10 regular meetings per year and additional meetings are scheduled as needed.

**Interested in applying?** RPL seeks to develop a Board whose trustees represent a diversity of culture and community, knowledge and experience, and who are passionate about the library's role in inspiring curiosity, transforming lives and empowering everyone in our community. Please submit your application and resume no later than **Friday, September 27, 2024** by:

- Email to [cityclerk@richmond.ca](mailto:cityclerk@richmond.ca)
- Fax to 604-278-5139 – **Attention City Clerk**
- Mail to Richmond City Hall, 6911 No. 3 Road, Richmond, BC V6Y 2C1, **Attention City Clerk**

## Need more information?

If you have questions related to Board activities and recruitment, please contact:

- Susan Walters, Chief Librarian at [susan.walters@yourlibrary.ca](mailto:susan.walters@yourlibrary.ca)
- Caty Liu, Board Chair at [caty.liu@yourlibrary.ca](mailto:caty.liu@yourlibrary.ca)

Ask library staff for an application or apply online at <https://bit.ly/2PHp27y>



City of  
Richmond

# 2025 Application Form for Citizen Appointment to an Advisory Body

City Clerk's Office

<b>1. Applicant Information</b>			<b>Submit</b>
<b>Last Name:</b>	<b>First Name:</b>	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mx.	
<b>Address:</b> (Apt.# / Street)		(City)	(Postal Code)
<b>Phone Number(s):</b> (Home)		(Work)	
<b>Email:</b>			

<b>2. Advisory Body Information</b>	
<p><i>Tell us how your knowledge, skills, and abilities make you the ideal candidate to serve on a City Advisory Body. Be sure to list the Advisory Body names for which you wish to serve on in the order of preference.</i></p>	
<b>#1 = first choice</b> (Advisory Body Name)	<b>What makes you the ideal candidate to serve on this Advisory Body?</b>
<b>#2 = second choice</b> (Advisory Body Name)	<b>What makes you the ideal candidate to serve on this Advisory Body?</b>
<b>#3 = third choice</b> (Advisory Body Name)	<b>What makes you the ideal candidate to serve on this Advisory Body?</b>

Personal information contained on this form is collected in compliance with the *Freedom of Information and Protection of Privacy Act* and will be used for the purposes of appointing members to the City's advisory bodies. Questions about the collection and use of this information should be directed to the Freedom of Information and Protection of Privacy Coordinator at 604-276-4297.

### 3. Submission of your 2025 Application Form and Resume

You may submit your completed application form and resume in one of the following ways:

**By email:** [cityclerk@richmond.ca](mailto:cityclerk@richmond.ca)

**By mail:** Richmond City Hall, 6911 No. 3 Road, Richmond, BC, V6Y 2C1 – **Attention City Clerk**

Please visit [www.richmond.ca/advisory](http://www.richmond.ca/advisory) for more information.

*Your application and resume will be kept on file for one year from the date Council appointments are made or for the term of your appointment, whichever is applicable.*

**Please ensure that your application is complete and your resume is included as part of your submission.**

### 4. Appointment to an Advisory Body

- There are many opportunities to participate in your local government through Council appointments to serve on various advisory bodies created to address specific areas of civic concern.
- If you are interested in volunteering your time and expertise on any of the City's advisory bodies, you must submit two things: (i) a completed application form and (ii) your resume.
- **It is important to remember that there is no remuneration for appointees; if appointed, you would serve on the advisory body in a volunteer capacity.**
- Applicants will only be selected to serve on one committee per term.
- Each advisory body has its own mandate and terms of reference, which include information such as roles and responsibilities, meeting frequency, composition, etc.
- If you have any questions regarding the advisory body, please contact the staff liaison of that advisory body by calling 604-276-4000.

#### Advisory Bodies and Staff Liaisons

Accessibility Advisory Committee	Staff Liaison:	Melanie Burner
Advisory Committee on the Environment	Staff Liaison:	Babak Behnia
Aquatic Advisory Board	Staff Liaison:	Aila Morris
Board of Variance	Staff Liaison:	Claudia Jesson
Child Care Development Advisory Committee	Staff Liaison:	Chris Duggan
Economic Advisory Committee	Staff Liaison:	Jill Shirey
Food Security and Agricultural Advisory Committee	Staff Liaison:	James Hnatowich
Gateway Theatre Society Board	Staff Liaison:	Ashley Bate
Heritage Commission	Staff Liaison:	Judith Mosley
Intercultural Advisory Committee	Staff Liaison:	Peggy Chen
Minoru Centre for Active Living Program	Staff Liaison:	Kirsten Close
Public Art Advisory Committee	Staff Liaison:	Biliana Velkova
Public Library Board	Staff Liaison:	Susan Walters
Richmond Community Services Advisory Committee	Staff Liaison:	Dorothy Jo
Seniors Advisory Committee	Staff Liaison:	Claire Adamson
Sister City Advisory Committee	Staff Liaison:	Alisa Carey
Youth Advisory Committee	Staff Liaison:	Grace Tiu
YVR Aeronautical Noise Management Committee	Staff Liaison:	Kevin Eng
YVR Environmental Advisory Committee	Staff Liaison:	Babak Behnia