

**WEDNESDAY, SEPTEMBER 18, 2024**

5:30pm - 7:30pm

Brighthouse Library Board Room

- 1. Call to Order and Welcome**  
The Richmond Public Library is located on the ancestral territory of the hən̓q̓əmi̓nəm̓ (hung – ka – me – num) speaking peoples.
- 2. Approval of Agenda**
- 3. Business Section**
  - (a) Approval of Regular Meeting Minutes of July 31, 2024 Attached
  - (b) Business Arising
    - i. August 23, 2024 – e-Motion approved: THAT the Richmond Public Library Board adopt the Roles and Responsibilities of a Trustee Policy as presented through email on August 23, 2024.
  - (c) Correspondence
    - i. July 31, 2024 – Letter from InterLINK re: 2023 Net Provision Compensation Attached
    - ii. August 14, 2024 – Letter to InterLINK re: 2023 Net Provision Compensation Acknowledgement Attached
- 4. Presentations**
  - (a) Community Connect Outreach (*R. Abramoff, Head of Adult and Senior Services*) Verbal
- 5. Community**
  - (a) Councillor’s Report Verbal
  - (b) Friends of the Library (FOL) Report Verbal
  - (c) Summary of Customer Comments Attached
- 6. Board - Items for Decision and/or Discussion**
  - (a) Strategic Plan 2024-2028 Operational Plan Attached
  - (b) Memorandum: Community Services Connectors Program 2025 Update On Table
- 7. Standing Items**
  - (a) Roundtable Discussion Verbal
  - (b) Steveston Community Centre and Library (*D. Hui*) Verbal
  - (c) InterLINK (*next meeting September 24*) None
  - (d) Finance Committee None
  - (e) Fund Development Committee Verbal

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|---------------------------------|--|--|
| <i>Notice<br/>of<br/>Motion</i> | <ul style="list-style-type: none"> <li>(f) Governance Committee           <ul style="list-style-type: none"> <li>i. B-GOV-02 Library Board</li> </ul> </li> </ul> <p>THAT the Richmond Public Library Board adopt the Policy B-GOV-02 Library Board.</p>   | Attached   |
| 8.                              | <b><u>Chief Librarian’s Report</u></b>   | Verbal   |
| 9.                              | <b><u>Operations</u></b> <ul style="list-style-type: none"> <li>(a) Collections and Discovery Services</li> <li>(b) Community Development and Service Design</li> <li>(c) Customer Experience and Community Branch Services</li> <li>(d) Innovation and Learning Development</li> <li>(e) Information Technology Operations</li> <li>(f) Marketing and Public Relations</li> <li>(g) Summer Reading @ RPL</li> </ul>   | Attached<br>Attached<br>Attached<br>Attached<br>Attached<br>Attached |
| 10.                             | <b><u>Items for Information</u></b> <ul style="list-style-type: none"> <li>(a) An evening with Jody Wilson-Raybould: Monday, September 23, 7:00pm, Cultural Centre Performance Hall</li> <li>(b) Civic Appreciation Reception: Tuesday, October 8, 5:30pm, Atrium of Richmond City Hall (<i>RSVP by September 24</i>)</li> <li>(c) Intellectual Freedom with Dr. James Turk: Wednesday, October 9, 5:30pm, Brighthouse Library Board Room           <ul style="list-style-type: none"> <li>• Note Dr. Turk is presenting a Community Conversation on October 8, 7:00pm, Cultural Centre Performance Hall</li> </ul> </li> <li>(d) Long Service Awards: Wednesday, November 27, 3:00pm, Brighthouse Staff Room</li> <li>(e) Hold the date: RPL Holiday Celebration, Sunday, December 8 – details to come</li> </ul> | Verbal<br>Verbal<br>Attached<br>Verbal<br>Verbal                     |
| 11.                             | <b><u>Other Business</u></b>   |  |

**Next Meeting:** Wednesday, October 30, 2024, 5:30pm

**Adjourn**

**Closed Meeting to Follow**