
WEDNESDAY, FEBRUARY 27, 2019

5:30pm - 7:30pm

1. Call to Order
2. Approval of Agenda
3. **BUSINESS SECTION:**
 - (a) Approval of Regular Meeting Minutes of January 30, 2019 Attached
 - (b) Correspondence:
 - i. Letter dated January 24, 2019 from Richmond Community Foundation Attached
 - ii. Letter dated January 31, 2019 from Richmond Cares, Richmond Gives Attached
4. **EDUCATION SESSION:**
 - (a) 2019 Education Session List of Topics Attached
 - (b) Building Capacity: Librarianship in 2019 (*Catherine Lindsay and Anne Bechard*) Attached
5. **COMMUNITY:**
 - (a) Councillor's Report (*Linda McPhail*) Attached
 - (b) Friends of the Library Report (*Debby Newton*)
 - (c) Summary of Customer Comments Attached
6. **BOARD:**
 - (a) Provincial Grant Report Attached
 - (b) RPL Diversity and Inclusion Statement Attached
 - (c) 2019 Conference Attendance Attached
7. **InterLINK Report**
8. **BCLTA Report**
9. **OPERATIONS:**
 - (a) Chief Librarian's Report (*Susan Walters*)
 - (i) Final Progress Report on Strategic and Long Range Plan 2014-2018 Attached

Management Reports:

 - (b) Community Engagement Report (*Anne Bechard*) Attached
 - (c) Customer Experience Report (*Shaneena Rahman*) Attached
 - (d) Finance and Facilities Report (*Victor Lai*) Attached
 - (e) Human Resources Report (*Iris Lee*) Attached
 - (f) Information Technology Report (*Mark Ellis*) Attached
10. **Staff Operations Reports:**
 - (a) Innovation and Learning Development (*Lee Anne Smith*) Attached
 - (b) Marketing and Public Relations (*Stephanie Vokey*) Attached
 - (c) Collections and Customer Service Delivery (*Wendy Jang*) Attached
 - (d) Adult and Seniors Services (*Catherine Lindsay*) Attached
 - (e) Digital Services (*Cindy Ho*) Attached
 - (f) Children and Family Services (*Kate Adams*) Attached

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- (g) Content, Collections and Discovery Services (*Ping He*) Attached
(h) Circulation and Merchandising (*Serena Griffin*) Attached
(i) OLA Super Conference Report (*Ariana Galeano and Kristen Lemay*) Attached
11. **ITEMS FOR INFORMATION:**
(a) 2019 Board Calendar Attached
(b) 2019 Board Advocacy Opportunities Attached
(c) 2019 Board Work Plan Attached
12. **OTHER BUSINESS:**
Board photos booked for March 27 beginning at 5:00pm (Board meeting will start at 6:00pm)
- NEXT MEETINGS:**
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| Regular Meeting | Regular Meeting |
| Wednesday, March 27, 2019, 6:00pm | Wednesday, April 17, 2019, 5:30pm |

ADJOURN:

Closed Meeting to Follow